

## General Board Meeting

February 2, 2010

Prayer was conducted at 6:15pm.

Minutes were reviewed from January 13, 2010 board meeting.

**Budget Update-** Karen Murnere gave the budget update. It is the same since the General Meeting on January 21, 2010.

**Budget for 2010-2011-** We need to set next year's budget at the March board meeting. The new budget begins July 1, 2010. All board members need to review information prior to the March meeting. Also, we will review current budget in March.

### Old Business

- **Volunteer Appreciation-** Margie proposed that the art club make a nice home made gift for each chairperson. Approximately, 18-20 gifts would be needed. The gift would be accompanied by a thank you letter.
- **Bingo Concessions-** Robin DeBold is consulting with Margie about a moderate price increase. Working with Little Caesar's to get pizza started.
- **Committee Chairs-** No additional people have indicated that they are stepping down. Help is needed to get new chair people. Tracye suggested putting a list together of all current chairs and what grades their children are attending.
- **Nominating Committee-** E-mail has been approved and will be sent out to parents.

### New Business

- **Fundraising-** PTO has been approached about having a silent auction basket. Teachers have also been approached about having baskets. Currently, the six PTO board members are contributing to 15 different baskets. Faculty, staff and PTO board will not be contributing an additional basket. A policy regarding solicitation will be developed and circulated throughout the board.
- **March Meeting:** Meghan Bowling (ELL Project- Tutoring English Language Learners) Meghan is completing this project in coordination with her student teaching. St Mary Angela Shaughnessy, SCN, J.D., Ph.D. will be presenting from St. Catherine College.
- **PTO Moving Parties and Donations for Moving-** Margie Moore proposed three or four moving parties for packing up St. Leo School. They would be on a Friday nights between 6-10pm for women only. Everyone would bring an appetizer to share and BYOB. There would be one in

March, April & May and time would counts toward volunteer hours. Donations are needed for moving such as packing tape, boxes, pickup trucks, etc.

- **Saying Goodbye to the Building-** PTO is teaming up with School Board. Margie is going to get with Michelle Isler and Jean Box. Parish is focused on new building. The idea is to give past students, alumni teachers and students and opportunity to say goodbye to the school. First, we need to get a green light from Jean Box. This will be discussed more at the March board meeting.
- **Principal Report-** Mrs. Nuno discussed furnishings for the new school. There are three separate vendors for the whole facility (parish center, media center & school). School Specialty is the vendor for the school. There will be coordination between vendors. We are still waiting for the final figures. Ms. Blanford is exploring technology options. Smartboards have been donated. Mrs. Nuno is working with Enrollment Management Team to address issues with enrollment and marketing. St. Leo School had an open house last Sunday at the new facility. To date, 67 families have already registered, including two new kindergarten families. The next open house will be February 18 at current school and will allow families to meet teachers. They are waiting for certificate of occupancy for third open house at new facility. They are accepting enrollment for pre-k. There is an ad going into Woodford Sun regarding enrollment and seeking a preschool director as well. The Preschool Committee met. There will be a 4 year old full and half day program. Suggestions were made to use marketing funds to post signage in front of St. Leo church/school.
- **Teacher Report-** Mrs. Dawson – The majority of their time has been focused on Catholic School Week activities. The conclusion is on Friday with the big Olympic pep rally. The teachers are working on speaking and oral presentations in the language arts area.
- **Website-**Discussion was held concerning updating Edline & the St. Leo website. Current responsibility for updating the sites falls under Ms. Blanford, but Mrs. Nuno indicated that much of her time has been spent maintaining antiquated equipment. A suggestion was made to seek a volunteer to do this just so it could get done and the sites could be updated for the parents and marketing purposes.

Next PTO Board Meeting- March 2, 2010 @ 6:00pm at Mrs. Nuno's.

Meeting adjourned at 8:06pm